

cash·book

Deposit And Single Reference Batches

Web UIs

Deposit Batch

- **Combine Receipts and AR entries under one reference number in a batch**
- **Ability to reconcile the total amount for the batch as one reference in the Bank Reconciliation**
- **Reverse detail entries individually if part of a deposit is not cleared**
- **Print deposit slips**

Single Reference Batch

- **Combine any entries under one reference number in a batch**
- **Has the identical features as a deposit batch but can also contain negative and positive entries**

Slide Index

- Batch List – Deposit and Single Reference Columns
- Batch Entry – Expand Batch Control to Toggle On or Off Deposit or Single Reference Batch Types
- Bank Reconciliation – Deposit Reference
- Transaction Details
- Reverse Deposit Batch
- Print Deposit Slip

Batch List

Batch List

Batch Number: 000014 Show Posted and Deleted Batches Direction: Descending Bank Code: SEATAC Show This Bank Only

Edit Columns

Batch Number	Bank	Ready To Post	Description	Batch Type	Status	Entry Type	Single Reference	Deposit Batch	Total Debit	Total Credit	No. of Entries	Posting Sequence	Number of Errors	Date Created
000014	SEATAC	No	Batch Number 000014	Normal Entries	Open	Entered	No	No	0.000	0.000	0	0	0	12/31/2020
000013	SEATAC	No	Batch Number 000013	Transfer	Open	Imported	No	No	0.000	18,373.420	1	0	0	1/31/2020
000012	SEATAC	No	Batch Number 000012	Normal Entries	Open	Imported	No	No	8,374.800	15,895.760	7	0	0	1/31/2020
000011	SEATAC	No	Partially Posted Cheques	Normal Entries	Open	Imported	No	No	0.000	6,981,502.020	8	0	0	1/31/2020
000010	SEATAC	No	Deposit Batch	Normal Entries	Open	Imported	No	Yes	2,765,357.630	0.000	2	0	0	1/31/2020
000009	SEATAC	No	Single Reference Batch	Normal Entries	Open	Imported	Yes	No	0.000	87,400.090	2	0	0	1/31/2020
000008	CCB	No	Tax On Bank & Func Cur S...	Normal Entries	Open	Imported	No	No	6,266.140	114,706.140	14	0	0	1/31/2020
000007	PRBANK	Yes	Single Currency Bank	Normal Entries	Ready To Post	Imported	No	No	4,494.600	178,749.210	10	0	0	1/31/2020
000006	SEATAC		Batch Number 000006	Normal Entries	Posted	Imported	No	No	115.240	128.210	2	1	0	1/31/2020
000005	SEATAC		Batch Number 000005	Normal Entries	Posted	Imported	No	No	140,123.400	59,120.980	20	1	0	1/31/2020

Single Reference Batch

Deposit Batch

C/B Batch Entry

Batch Number *

Entry Number

Ref/Cheque

Currency Type

Description

Line No	Src	Description	Amount	Suspense
1	AD	Parking	9999	
2	SP			
3	TR			

Batch Control Details

Batch Number: Status: Source Ledger: Date Created: Date Entered:

Description: Bank Code: Bank Name:

Batch Type: Single Reference Print Deposit

Entry Description in **Bank Reconciliation**

Expand to toggle on **Print Deposit**

Next Deposit Number
Next Deposit Number will be retrieved from Bank Accounts and will be used for the Transaction reference number in Cashbook

C/B Bank Reconciliation

Bank Code: SEATAC Bank Name: Seattle Tacoma Bank

Bank Totals	BF	CF	BR
8/15/2020	2,765,098.40	2,752,354.49	0.00

Sl. No	Ref/Chq Number	Date	Description	Amount	Reconciled Amount	Variance	Status	Description	Comments	Details
	TR00000000	8/15/2020	Transfer from SEATAC to EURSAL	-30.00	0.00	0.00	Unreconciled			/
	DP00000006	8/15/2020	Deposits August 1 - 15	13,707.07	0.00	0.00	Unreconciled			/
				-2,104.76	0.00	0.00	Unreconciled			/
	INT00000002	10/15/2020	Interest received	197.50	0.00	0.00	Unreconciled			/
	348883	10/16/2020	Capital Meeting of Ottawa	-150.00	0.00	0.00	Unreconciled			/
	348887	10/16/2020	Computer Weekly News	-55.00	0.00	0.00	Unreconciled			/
	DP0016102010	10/16/2020	Daily deposits	8,520.00	0.00	0.00	Unreconciled			/
	348886	10/17/2020	487-Sourceview	-80.00	0.00	0.00	Unreconciled			/
	348880	10/18/2020	Telephone Company	-271.50	0.00	0.00	Unreconciled			/

Deposit Number:

Deposit Prefix:

C/B Bank Accounts

Bank Code: SEATAC Bank Name: Seattle Tacoma Bank

Bank Account Number: Sage 300 Bank Source:

Void Cheques Source: Void Checks:

Next Deposit Number: Deposit Prefix: SR Prefix: Deposit Specification:

Overdraft Amount:

Currency Code: Rate Type:

Send To Fields: Programs: Send To G/L Bank: Cashbook Fields:

Description: Comments:

C/B Bank Reconciliation

Bank Code: SEATAC Bank Name: Seattle Tacoma Bank

Sort/Search By: Date Direction: Asc All

Posts as a **single entry** to the **Bank Reconciliation**

Bank Totals		
BF	8/1/2020	2,765,098.40
CF	10/31/2020	2,752,354.49
BK		0.00

M	Ref/Chq Number	Date	Description	Amount	S	Reconciled Amount	Variance	Status Description	Comments	Details
	TR000987	8/13/2020	Transfer from SEATAC to EUROBA...	-100.00		0.00	0.00	Unreconciled		
	112921	8/14/2020	Leon Industries	-304.02		0.00	0.00	Unreconciled		
	DP000000006	8/15/2020	Deposits August 1 - 15	15,767.07		0.00	0.00	Unreconciled		
	O/BAL	9/30/2020	Cashbook Opening Balance	-2,108.70		0.00	0.00	Unreconciled		
	INT000000002	10/15/2020	Interest received	197.50		0.00	0.00	Unreconciled		
	348883	10/16/2020	Coastal Heating of Ottawa	-150.00		0.00	0.00	Unreconciled		
	348887	10/16/2020	Computer Weekly News	-55.00		0.00	0.00	Unreconciled		
	DP0016102010	10/16/2020	Daily deposits	8,520.00		0.00	0.00	Unreconciled		
	348884	10/17/2020	ABC Stationers	-364.00		0.00	0.00	Unreconciled		
	348885	10/18/2020	Telephone Company	-272.55		0.00	0.00	Unreconciled		

Cashbook Bank Statement History

Bank Code SEATAC Seattle Tacoma Bank Description Deposits August 1 - 15

Deposit Number DP000000006 Cashbook Unreconciled

Date 8/15/2020 Period 2020 - 08

DEPOSIT

Amount 16,175.47

Ref.No RC0000111 Entry Amount 415.65

Audit Data

Batch:	000049
Entry:	00001
Posting Seq.:	24
Posting Entry:	4
User ID:	ADMIN
GL Batch:	000213
GL Entry:	1
AR Batch:	69
AR Entry:	1

Drill down to batches created by Cashbook

Finder to show separate detail lines

Transaction Details

Source ...	Description	Account Code	Account Description	Amount	Qua...	Comments	Cus
AR	CanAm	1080	Accounts Receivable Bank CL...	7.25	0.00		720
CS	Cash	1000	Petty cash	263.77	0.00	Cash from client	720
BC	Bank Charges	6110	Bank charges and errors	-1.45	0.00	Receipt Charge	720
RV	Reversal of refund	4100	Sales returns and allowances	14.21	0.00		720
GE	General Entries	9999	Suspense	131.87	0.00	Deposit held	720

Transaction Sub-Details

Customer/ Mis...	Name	Type	Date	Reference/Cheque	Document Number	Payment Number
7200	CanAm Industries	IN	6/18/2020	DP0000000006	INVCORP007	1

Print Rates Tax Optional View AP View AR View GL View CB

Totals

8/1/2020	2,765,098.40
10/31/2020	2,752,354.49
	0.00

Status	Description	Comments	Details
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		
0.00	Unreconciled		

1 - 10 of 24 items

Cashbook Bank Statement History

Print Close Bank Close

Reverse Entry - Seattle Tacoma Bank

Reference: DP0000000003 Date: 11/5/2020 Fiscal Year/FiscalPeriod: 2020 - 11

Reversal Date: 11/5/2020 Year/Period: 2020 - 11

Reversal Reason: The Courtyard Returned

Total Reversal Amount: 21,790.00 Total Amount: 118,451.57

Select All Clear All

Reverse	Customer Number	Customer Name	Reference	Receipt Reference No	Customer Cheque Number	Amount	Reversal Reason
<input type="checkbox"/>	1200	Mr. Ronald Black	DP0000000003	DP0000000001	DP0000000001	341.87	
<input type="checkbox"/>	1210	ACME Plumbing	DP0000000003	DP0000000002	DP0000000002	3,179.70	
<input checked="" type="checkbox"/>	1240	The Courtyard	DP0000000003	DP0000000003	DP0000000003	21,790.00	
<input type="checkbox"/>	1500	Custom Comfort	DP0000000003	DP0000000004	DP0000000004	93,140.00	

Reverse Individual Deposit or Single Reference details



Find...
1 of 1
100%

SAP CRYSTAL REPORTS

Deposit Slip

Seattle Tacoma Bank

DP0000000003

Company Name:	Sample Company Limited
Date:	11/5/2020
Page:	1
Account #:	902-758801
Our Ref:	000003; 00001

Name Of Drawer	Customer Bank	Customer Bank Acct #	Deposit Amount
Mr Ronald Black			341.87
ACME Plumbing			3,179.70
The Courtvard			21,790.00
Custom Comfort			93,140.00
Total Cash:			0.00
Total:			118,451.57

Print Deposit Slips
 Print the Deposit Slips using our predefined report or create your own using Crystal Reports

Peresoft Web UIs

Thank You for Your Support

Works with **sage** 300cloud

Peresoft[®]
cloud